



Saint Brendan School
238 S. Manhattan Place
Los Angeles, CA 90004

Return to Campus Plan
& COVID-19 Protocols

2021-2022



COVID-19 HEALTH AND SAFETY PLAN FOR REOPENING

St. Brendan School is permitted to return to in-person instruction for the 2021-2022 school year, and we want to ensure we will do this in the safest way possible. St. Brendan School follows guidance from the Archdiocese of Los Angeles, California Department of Education, and the Los Angeles County Health Department. We are eager to partner with our families to ensure that we can safely pursue on-campus instruction.

We believe the benefits of in-person schooling support our students' social, emotional, physical, spiritual, and academic development. We also understand the situation can change daily, and we will continue to monitor and make necessary adjustments for all students and our families' safety and well-being.

This document aims to guide in-person instruction during the 2021-2022 school year. It provides appropriate measures and precautions required in getting students safely on campus and keeping them safe. Planning to reopen the campus will require diligent planning efforts and attention to detail on all shareholders.

The administration is committed to ensuring sufficient PPE material is available to students and staff. Each staff member has been provided PPE equipment (masks, face shields, etc.). Each homeroom has been provided additional student masks, disposable masks, hand sanitizer, and cleaning supplies. Extra PPE supplies are available in the office if needed.

HEALTH SCREENINGS FOR STUDENTS AND STAFF

Surveillance testing will be implemented to ensure the safety of students and staff. All staff will complete a daily health and temperature check using the DrOwl App. The school will facilitate staff and student testing weekly. All staff and staff will be tested prior to returning to campus. Weekly testing will be required of staff and students. Testing will be done on Fridays on campus by the LSA laboratory. The administration will follow up with staff and students to document testing results.

Parents will do a daily health check of their child at home. Parents will complete the home screening using the DrOwl App. Parents are required to keep their child at home if the child is displaying any symptoms of illness. The child must stay home until he/she is symptom-free (without medication) for three days. Students will be monitored for signs of illness throughout the day.



FACE COVERINGS

For staff and students, the CDPH guidelines state that "Masks are one of the most effective and simplest safety mitigation layers to prevent in-school transmission of COVID-19 infections and to support full-time in-person instruction in K-12 schools. SARS-CoV-2, the virus that causes COVID-19, is transmitted primarily by aerosols (airborne transmission) and less frequently by droplets. Physical distancing is generally used to reduce only droplet transmission, whereas masks are one of the most effective measures for source control of both aerosols and droplets. Therefore, masks best promote both safety and in-person learning by reducing the need for physical distancing. Additionally, under the new guidance from the CDC, universal masking also permits modified quarantine practices under certain conditions in K-12 settings, further promoting more instructional time for students." Thus, all staff and students are required to wear face coverings.

Staff and Students

All students will be required to wear face masks at all times.

Staff and students must wear their face masks coming to and from school, moving to campus areas such as handwashing or using the restroom, and moving throughout their classrooms. If students forget their face masks, the school will provide them with one.

General Guidance

- A face mask must be at least 2-ply cloth.
- Reusable masks should be taken home and cleaned daily.
- Any misplaced masks will be discarded after each day.
- Parents are responsible for teaching their children how to wear and care for their face masks properly.
- We require students to have at least two (2) clean masks with them every day.

Visitors

Visitors and all other adults must wear face masks on campus at all times.

PHYSICAL/SOCIAL DISTANCING

Physical Distancing Outside the Classroom

St. Brendan School will reduce students congregating, especially in hallways, recess and lunch areas, and outside the classrooms. This includes before and after school, recess, lunch, and other transitions. Each building and classroom will have designated entrances and exits.

Recess: Recess is a time for the students to leave the classrooms to enjoy the fresh air, use the restroom, wash their hands, and socialize with their friends. In addition, students will be able to engage in physical activities.



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Lunch: Students will eat lunch outdoors. Choice lunch has modified food distribution to mitigate the touching of lunch items. Parents are asked to send snacks and lunch with their children. **No snacks or lunches may be delivered to the office.**

Physical Distancing in the Classroom

St. Brendan School will maximize physical distancing whenever possible. The teacher's desk will be at least six (6) feet from the closest student desk. Student desks will be spaced three (3) feet from one another. Teachers will use increased spacing between desks or arrange seating at tables in an alternating fashion to maximize students' spacing. The doors and windows in classrooms will be open during the school day to provide proper ventilation and air circulation. As well, air purifiers are in each classroom.

HYGIENE, CLEANING, AND DISINFECTION

Students and staff will be trained and reminded frequently on proper hygiene, cleaning, and physical distancing protocols.

Students and staff will be given frequent opportunities to wash their hands for 20 seconds with soap, rubbing thoroughly after application, and using paper towels to dry hands thoroughly.

Frequently scheduled mandatory handwashing breaks or opportunities (especially for younger students) will occur at minimum:

- before and after eating
- after using the restroom
- after outdoor play
- anytime a child coughs and sneezes

The restrooms will be cleaned and disinfected at designated times throughout the day.

Hand sanitizers will be mounted at each door and available throughout campus. Additional outdoor handwashing stations are available to limit bathroom traffic. Drinking fountains will not be open or available for use. Students are encouraged to bring reusable water bottles. Students will only be able to utilize the bottle refilling stations.

Cleaning and Disinfecting

St. Brendan School's campus will be thoroughly cleaned and disinfected to meet public health requirements and keep high-use areas clean throughout the day. These cleaning steps are to protect students and staff and reduce the risk of the spread of infection. All cleaning supplies will comply with the approved disinfectants.



Campus Maintenance Procedures, Administrator Reference Guide

Category	Frequency
Workspace (i.e., classrooms, office)	At the end of each use and daily
Appliances (i.e., refrigerators, microwaves)	Daily
Electronic Equipment (i.e., copy machines, shared computers/devices, printers, telephones)	At the end of each use and day
General Used Objects (i.e., handles, light switches)	At least four times a day
Student and Teacher Restrooms	At least four times a day
Faucets/Soap Dispensers/Towel Dispensers	Twice a day
Common Areas (i.e., Lunch Tables, Conference Rooms)	At the end of each use and day



All classrooms will be cleaned as classes go out to their staggered recess and lunchtimes and at the end of the school day. As a class goes outside, the custodial staff will go into the classrooms to wipe down each desk, all tables, doorknobs, sinks, and other high-touch surfaces.

LIMIT SHARING

St. Brendan School will do the following to limit sharing:

- Ensure adequate supplies to minimize the sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable or limit the use of supplies and equipment to one group of children at a time and clean and disinfect between uses.
- Avoid sharing electronic devices, clothing, toys, books, and other games or learning aids as much as practicable.
- Whenever possible, St. Brendan School will try to be "paperless" and submit assignments and work digitally to reduce contact exposure.
- Students will not share food/drinks.

COVID-19 Compliance Team

The COVID-19 Compliance Team consists of the principal, school secretary, and staff members. The COVID-19 Compliance Team is responsible for establishing and enforcing all COVID-19 safety protocols, ensuring the staff and students receive education about COVID-19 and serve as a liaison to the Department of Public Health in the event of an outbreak on campus.

COVID-19 PROTOCOLS

The following procedure is used if a student or employee is identified as COVID-19 positive or suspected positive, based on symptoms or close contact with a medical diagnosis of COVID-19.

The school will monitor faculty, staff, and students throughout the day for signs of illness. Students, faculty, and staff with a fever of 99.5 degrees or higher who show coughing, fatigue, or shortness of breath or display other COVID-19 symptoms will be sent home. Students will be isolated from the classroom and stay in the office health room (library) until their parents pick them up. The student who is sick will not be allowed back in the classroom. Parents must pick up students as soon as possible, but no longer than 30 minutes after being notified. The school will provide resources for the family to take a COVID-19 test and consult with their physician.

As recommended by the CDC: The area visited by the ill person will be closed off. We will open outside doors and windows and use ventilating fans to increase air circulation in the area. We will wait 24 hours, or as long as practical, before beginning cleaning and disinfection.



Procedures for COVID-19 Symptoms/Exposure/Positive Cases

If a student or staff member has been exposed to someone who has tested positive for COVID-19, the administration must be informed immediately. The principal and school secretary will report to the Los Angeles County Department and support them in contact tracing, including identifying students and staff exposed. Following the Los Angeles County of Public Health recommended protocol, the principal will communicate with exposed school community members using SchoolSpeak, the school's student information system.

Students, staff, and volunteers/visitors who test negative can return to school three days after symptoms resolve and with a documented negative test.

Students and/or staff members who test positive for COVID-19 will not be able to return to school until they have met CDC criteria to discontinue home isolation, including at least 24 hours with no fever, symptoms have improved, and at least ten days since symptoms first appeared and provide documentation of a negative test.

In the instance that our school experiences three or more positive cases of COVID-19 in a 14-day period, we will contact the Department of Public Health via email at ACDC-Education@ph.lacounty.gov and call (888) 397-3993 or (213) 240-7821. In consultation with the Los Angeles Department of Public Health and the Archdiocese of Los Angeles, we will follow their guidelines concerning a partial or full campus closure.

When can my child(ren) return to school?

Tested Positive for COVID-19*	Fully Vaccinated?	Protocol
YES	YES	All students testing positive must quarantine for 10 days. Asymptomatic students may return after a 10-day quarantine. Symptomatic students may return after symptoms improve and do not have a fever for 24 hours without the use of fever-reducing medication.
YES	NO	All students testing positive must quarantine for 10 days. Asymptomatic students may return after a 10-day quarantine. Symptomatic students may return after symptoms improve and do not have a fever for 24 hours without the use of fever-reducing medication.



When can my child(ren) return to school?

Exposed to an individual who tested positive for COVID-19	Fully Vaccinated?	Protocol
YES	YES	Asymptomatic/symptomatic students who are fully vaccinated are not required to quarantine. However, a negative COVID-19 test result is required, and they should be monitored for symptoms of COVID-19 for 14 days following an exposure.
YES	NO	Asymptomatic/symptomatic students who are not fully vaccinated must self-quarantine and be monitored for symptoms for 10 days from their last contact with the case. If they become (or remain) asymptomatic, quarantine can end after day 10 from the last date of exposure without testing, but they must continue to monitor their health and adhere to COVID-19 prevention precautions through day 14. They will also need to provide a negative COVID-19 test result.

STAFF TRAINING AND FAMILY EDUCATION

The staff has been receiving training and education through staff meetings and updates on the CDPH guidelines. Staff will receive training again about our plans before reopening and revisit plans frequently during our weekly staff meetings.

Signs are displayed around campus, especially in highly visible areas. The signs promote everyday protective measures like physical distancing, handwashing, and mask-wearing. The school has shared with staff and families the resources from the Los Angeles County Public Health and the CDC about what COVID-19 is and how it is transmitted and ongoing reminders on topics such as wearing facial masks and hand hygiene, etc. in weekly principal newsletters.

COMMUNICATION PLANS

The COVID-19 Compliance Team will communicate using the Los Angeles Department of Public Health template letter. We will communicate with the school community depending on the scenario if there has been a positive case among staff, students, or one of their household members.